

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: April 9, 2014

To: Board of Directors
From: Mark E. Mills, Fire Chief
Subject: Chief's Update

RECOMMENDATION:

For the Board information

FLEET

All apparatus are currently in service with no major repairs needed.

FACILITIES

Station 18

Staff has been working in conjunction with the Town of Ross to develop a plan to remodel the interior living quarters of the station in order to remove the temporary trailers that have been in place as a dormitory unit since the 2005 flood.

Station 19

The concrete and roadway repairs have been completed at the front of the station by the Public Works Department from the Town of San Anselmo.

Station 20

The front bay door received damage due to a faulty spring and repairs are being made.

Station 21

The station was inspected and minor code violations were noted. Staff is working to bring the station into code compliance.

PERSONNEL

Currently we have two firefighters that are in the final stages of the hiring process. We anticipate both of them starting on May 1, 2014.

AGENDA ITEM # 20
Date 4/9/14

ACTIVITIES

FIRE PREVENTION

Resale Inspections	38
Construction Permits	30
Planning Applications	10
Fire Permits	9
Field Inspections	53

Battalion Chief Stasiwoski attended:

- 3-5 Coordinate Mobile Live Fire Trailer to California Fire Explorer Academy in Santa Rosa - March 19th-21st
- 3-7 Coordinate Mobile Live Fire Trailer to California State Firefighters Association training in Healdsburg - March 29th-30th
- 3-15 Attend Fire Board meeting
- 3-16 Engine 19 and Seagrave in San Anselmo Baseball Association Opening Day Parade
- 3-28 Met with Marin Municipal Water District representatives to review Capital Improvement Projects -
Madera Ave. in Ross
Tamalpias/Raymond Ave. in San Anselmo
Sunview Ave. in San Anselmo
Magnolia Ave. in San Anselmo
Greenfield Ave. in San Anselmo
Sequoia Rd. in Fairfax
Redwood Rd. in Fairfax
- 3-28 Attend retirement lunch for MCFD Battalion Chief Tim Thompson
- 3-31 Marin County Training Officers Association meeting

Battalion Chief Hanson attended:

- 3-3 Marin County Fire Chief's Operations Section meeting
- 3-6 Ross Valley Paramedic Authority meeting
- 3-12 Ross Valley Fire Board meeting
- 3-24 ChemPack training
- 3-27 OES Region 2 Assignee update

The Chief has conducted 19 personnel interviews in order to assist in establishing goals and personal improvement plans and has begun 360° evaluations on the officers of the department.

Chief Mills attended:

- 3-11 County Fire Chief's Vegetation Management Committee & San Anselmo Town Council meeting
- 3-13 Office of Emergency Services coordination meeting & Ross Town Council
- 3-15 Marin Municipal Water Department project development
- 3-20 County Fire Chief's monthly meeting
- 3-21 San Anselmo Strategic Planning staff meeting
- 3-25 Met with San Anselmo Town Attorney concerning 711 Sir Francis Drake and San Anselmo Council meeting
- 3-26 San Anselmo staff meeting and RVFD Volunteer drill night
- 3-27 Appointed to FASIS Board
- 3-28 Served on San Rafael FD oral board assessment
- 3-29 Structure fire on Sir Francis Drake and RVFD Crab Feed
- 3-31 Met with Ross Town manager on fire issues
- 4-2 Fire Department Management Committee meeting and San Anselmo special Town Council meeting
- 4-3 Met with Comm Center supervisors for communications familiarization